

City Priorities

1. City/Organizational Improvements

- Fill vacant Management Positions
 - City Manager recruitment
 - City Manager to fill vacant management positions as they see fit
 - 1. Is there money to fill vacant management positions?
 - Address current employee salaries
- Establish City Mission/Vision Statements, Strategic Plan and other guiding documents.

2. Public Works

- Stabilize Water Fund
 - How do we immediately improve the Water Fund deficit?
 - Water rate study to be completed and presented to Council in March 2025
 - Current Water Fund deficit is \$2.8 million
 - Can unused money in other funds be consolidated to stabilize Water Fund?
 - James indicated there are restrictions placed on many of the revenues the city has outside of the General Fund, and legal considerations related to use of the General Fund to subsidize the water fund on a permanent basis. There is a potential for gifts of public funds which is why the City is setting up short-term loans instead of gifting the general fund over to the Water Fund
- Infrastructure Improvements-Grants
 - Grant writer? Do we have one? What grants can we apply for and be eligible to receive?
 - The City is not aware of any federal loans or grants that the City is qualified for. As for state grants, there are benchmarks the City must meet to qualify which the City is not eligible for at this time due to the deficit.
 - How do we improve the infrastructure around town?
 - Update to P Street lift station

3. Safety

- Police Contract-Continue adjusting services and staffing to meet the needs of the Community
 - Partnering with LOUSD for school resource officer (50/50 cost between City and LOUSD)
 - Can serve as additional deputy during hours school is not in session
 - Form a committee to find solutions for funding a school resource officer
- Fire Contract-Keep up with apparatus replacement needs.
- Traffic Circulation
 - Evaluate Arterials
 - Need at least one grade-separated RxR Crossing.
 - Apricot Street extension
 - Erika Way and Kola Street danger for children crossing; possibly add stop sign and signs indicating a school is nearby and kids are crossing
 - Speed bumps implemented at Kristen Street and N Street, and Larkin Street and Kristen Street
 - RxR crossing at Hwy 99 and Ramsdell
 - Restripe crosswalks, bike lanes, etc.
 - Add additional speed limit signs throughout the city, especially in school areas

4. Economic Development

- Designate Economic Development Director
- Need to develop and implement an economic development strategy
 - Bring awareness to opportunities available
 - Zoning opportunities for industrial on north and south ends of city
 - Parcels and properties available and ready to be redeveloped
- Need to proactively promote and pursue economic development opportunities
 - Diamond Walnut Plant – possible uses such as medical facility
 - Empty lot next to Pizza Factory – potential for a hotel
- How do we encourage economic development in Live Oak?
 - Assistance from Yuba Sutter Economic Development Corporation
 - Welcome to Live Oak video on city website that can help draw businesses to Live Oak
- Establish policies and procedures for staff for new businesses and development

- Mimic Yuba County list which outlines steps for new businesses and development and create similar business and development guide for City
- Establish a new business liaison
- Utilize Yuba Sutter Economic Development Corporation as much as possible

5. Parks & Recreation

- Garden Glen Park Construction
 - Garden Glenn Park - How much AB1600 funds do we have to complete this? How soon do we need to complete this project before the developer can come back and request their funds back from the city?
 - \$432,000 in AB 1600 funds
 - Advertising contract for design
 - Budgeted for design
 - Should include public input on design and amenities
- Completion of dog park at soccer park
 - Phase 1 is complete
 - Phase 2:
 - Obtain assistance from the public or non-profit organizations to assist with the expansion and completion of the dog park
 - \$20,000 left over from budgeted amount
- City of Live Oak Pool Rehab - How do we go about it?
 - Proposal for \$156,000 for pool rehab
 - Can the City possibly use supplemental reserves for facilities funding or the General Fund towards rehabilitation cost?
 - Possible T-Mobile grant – staff to reach out to Cynthia Roderick, Yuba Sutter Economic Development Corporation, regarding qualifications and grant writing
- Active Little League rehabilitation grant – working with Cynthia Roderick for potential grant writing
- Soccer Park
 - Increase utilization of soccer park-Club Tournaments
 - Research costs of surrounding leases of parks
 - Add additional parking on the south end
 - Increase size of play structure
- Memorial Park
 - Revamping the playground at memorial park
 - Potential for grants to revamp pool and playground - work with Cynthia Roderick
- Parks and Recreation working on adding additional programs

6. Community Development

- General Plan Update
- Prioritize Code Enforcement
 - BPR is a temporary solution
 - Researching different options: Surrounding counties providing support, part-time assistance from retired Sutter County Lieutenant James Casner
 - Establish a Code Enforcement appeals board
- Update Revitalization Plan
- Update Facilities Plan
 - City Hall/Police department/Fire Station on 3451 Pennington Road Live Oak, CA 95953-Long Term Planning
 - Low interest loans and grants available
- Review BPR Contract - Put out to bid if contract is expired and see if we can get a more favorable deal with better service.
 - Changes have been made for better service
 - Currently provide counter service and residential inspections
- Encourage new Residential development
- Encourage abandoned parcel owners to clean up parcels

7. Misc.

- Mid year budget analysis - How can we make changes if needed to improve our budget trajectory?
- Update Committee's: Street's, Lights, Traffic committee
 - Get back on track – Next meeting scheduled for March 21, 2025
- Update Committee's: Water, Sewer, Storm Drain committee
 - Get back on track - Next meeting scheduled for March 21, 2025
- Improve communication/engagement with the Public (assign PIO duties)
 - Public Information Officer - At this meeting I would like this role assigned to a staff member and we can direct that staff member what is to be expected of this role at this meeting.
- Better collaboration with County and School District
 - Establish 2x2 Committees
 - Consent from Superintendent and Supervisor received to establish committees
- Welcome Signs in Live Oak - Get bids for installation.
 - Renew contracts with Gates and Associates and Arrow Signs to move forward with bids
- Staff at City Hall wear identifying apparel with City logo when at work and in public
- Project updates including costs of all unfinished projects, possible grants available to offset the cost, and time-period projected for completion for each project

- Establish an events committee
- Website development
 - Welcome to Live Oak video
- What are the plans for Leo Chesney center?